



Payment Policy

- No person or team will be allowed to use the facility without payment and/or contract and facility waiver.
- Sports Network and Fitness, Inc. accepts cash, visa, master card, personal checks, cashier checks, business or company checks, and money orders.
- Personal checks, business or company checks over \$50 have a waiting period of 10-business days before they are considered paid. There is a returned check fee of \$30 and your check writing privileges may be suspended or revoked.
- Credit cards and debit cards may be used to make your payment in person or online through our website www.sportsnetworkandfitness.com.
- SNF asks that each team/group have a representative that is responsible for collecting fees from their players/guests and then submitting one payment to us. However, we understand the difficulty that sometimes presents. Players/guests can pay individually, however it is the representative and the team/group's responsibility to insure payments are accurate and timely. Representative/teams/groups can track payments online using our EZ leagues website.
- It is the responsibility of the entire group for the entire group's fees. Should one member of your group fail to pay his/her share, the group must account for it.
- Sales tax is included in all birthday party packages, league, clinic/camp registrations and field rentals. Sales tax will be charged on all food/beverage and pro-shop items. Current food sales tax rates are 8.5% (4.5% Virginia and 4% City of Manassas Meals Tax.) Regular sales tax applies to the pro-shop items.

(Meals, Food and Beverage Tax

Restaurants and other sellers of prepared food and beverages are required to collect a 4% tax from the consumer at the time of sale. These taxes are held in trust by the business until they are remitted to this office by the 20th of the month following the month the taxes were collected. New restaurants and other sellers are required to register with the Business Tax Section before they begin making sales. Please call the Business Tax Section at (703) 257-8229 with any questions you may have about this tax.)

Leagues

Early payments aid in producing quality and timely schedules. We appreciate your abiding by these rules in order to keep our leagues healthy with minimal disruptions for no-shows and drops from the league.

A minimum \$200 non-refundable deposit is required from any team wishing to reserve a spot in our soccer, futsal or flag football leagues while a minimum \$125 non-refundable deposit is required for volleyball. In all cases:

- *If you register your team without making a deposit we can not guarantee your team a spot in our current session.*
- *Full payment is due prior to your first scheduled game.*
- *If full payment is not received by the first game a late fee of \$50 will be assessed.*
- *If full payment is not received by the third game, the team will not be allowed to play the remainder of the season. Any monies that were paid will not be refunded.*

Procedure and Rules

Before your team's first game, a team roster must be completed by each team captain. Each player must also sign a Facility Pass and Waiver form and receive a player pass – unless one has already been filled out and obtained -. There is a one time fee of \$5 for each new pass or to obtain a replacement if lost. When players return they may use the same passes. Players will then proceed to turn in their passes to the referee to be allowed to play. Please refer to our Rules for Indoor Soccer or Rules for Flag Football for more details.

Once the team is registered, as captain, you will receive a link to access your team account. This link allows you to manage your team's activity. Fill out the online team roster with each team member's contact information. It is our recommendation for each captain to follow the online team link to enable player payment and expedite required team roster completion.

If registering as an individual, we welcome your participation and we will assign you to a team. In the unlikely event that there are no spaces available, you may receive a credit voucher or a full refund.

Shin Guards are required for all youth and high school games. They are optional for adult games.

No cleats of any kind are allowed. Only flat indoor or turf shoes are permitted.

Under no circumstances will chewing gum be allowed in the building.

All teams are responsible for reading and abiding by all other Sports Network and Fitness rules.

Camps/Clinics

- For all camps and clinics, a **50%** non-refundable deposit is required in order to reserve a spot. All balances are due before the camp/clinic begins.
- All campers are required to complete our Facility Pass and Waiver form and abide by all other Sports Network and Fitness rules.

Birthday Parties and/or Rock Climbing

- Reservations for parties or parties with our rock climbing wall will be held with a non-refundable **\$50** deposit.
- SNF reserves the right to bill your credit card if full payment is not received at the end of the party.
- All participants will be required to fill out our Rock Climbing or Facility Pass and Waiver forms and abide by all other Sports Network and Fitness rules.

Field Rentals

- Rental payments for less than 2 hours are due in **full** at the time of booking and are non-refundable.
- Rental payments for 2 or more hours require a **50%** non-refundable deposit with full payment owed at the time of the first rental or until a contract agreement is reached.
- Everyone in the rental group will be required to complete our Facility Pass and Waiver form and abide by all other Sports Network and Fitness rules.

All payments or deposits for leagues, camps, clinics, birthday parties/rock climbing and field rentals are final and non-refundable. Please refer to our Cancellation Policy for further details.

Individuals who have enrolled for league play without a team may receive a credit or refund only when SNF management has not been able to place them in a team.